

District Service Positions

District Representative

The District Representative represents the district at Area Assemblies and Area World Service Committee Meetings. The DR also chairs the monthly district meeting and attends the two Area Assemblies and two Area World Service Committee meetings and other district functions. The DR also helps the delegate disseminate Conference information and reports to the groups.

The District Representative serves for three years.

Requirements: Must have served a full three year term as Group Representative. Willingness and ability to make the commitment.

Restrictions: The District Representative may NOT be a member of Alcoholics Anonymous.

Alternate District Representative

The Alternate District Representative represents the group at the Information Service meetings. The AIS usually meets once a year and twice on the third year. The Alternate DR also fills in for the DR if the DR is unable to be at a meeting or replaces the DR if the DR has to step down for any reason.

The Alternate District Representative serves for three years.

Requirements: Must have served a full three year term as Group Representative. Willingness and ability to make the commitment.

Restrictions: The Alternate DR may NOT be a member of Alcoholics Anonymous.

Al-Anon Information Service Liaison (AISL)

Represents the district's Information Service at the Area World Service Committee meetings.

Coordinates the reports of the service chairpersons at the monthly district meetings.

The AISL serves for three years.

Requirements: Willingness and ability to make the commitment.

Restrictions: The AISL may NOT be a member of Alcoholics Anonymous.

Treasurer

The Treasurer keeps and disburses the money as determined by the district. The Treasurer also submits regular financial reports to the district and pays the district's expenses.

The Treasurer serves for three years.

Requirements: Willingness and ability to make the commitment.

Restrictions: None. Any Al-Anon member can be District Treasurer.

Secretary

The Secretary takes and reads the minutes at the district meetings, takes the roll call at the district meetings, and is responsible for any correspondence that needs to be sent out on behalf of the district.

The Secretary serves for three years.

Requirements: Willingness and ability to make the commitment.

Restrictions: None. Any Al-Anon member can be District Secretary.

Alateen Chairperson

Receives Alateen information from the Area Alateen Coordinator and dispenses that information to the groups at the district meetings. Also helps to coordinate any Alateen projects in the district.

The Alateen Chairperson serves for three years.

Requirements: Willingness and ability to make the commitment.

Restrictions: None. Any Al-Anon member can be District Alateen Chairperson.

District Service Positions – continued

Archives Chairperson

Receives Archives information from the Area Archives Coordinator and dispenses that information to the groups at the district meetings. Also helps to coordinate any Archives projects in the district. Maintains the district's archives. Collects and saves information pertinent to our district. The Archives Chairperson serves for three years.
Requirements: Willingness and ability to make the commitment.
Restrictions: None. Any Al-Anon member can be District Archives Chairperson.

Cooperating With the Professional Community (CPC)

Receives CPC information from the Area CPC Coordinator and dispenses that information to the groups at the district meetings. Also helps to coordinate any CPC projects in the district, such as sending out letters to professionals to let them know what we are about. The CPC Chairperson serves for three years.
Requirements: Willingness and ability to make the commitment.
Restrictions: None. Any Al-Anon member can be District CPC Chairperson.

Institutions Chairperson

Receives Institutions information from the Area Institutions Coordinator and dispenses that information to the groups at the district meetings. Also helps to coordinate any Institutions projects in the district, such as coordinating taking meetings into institutions. The Institutions Chairperson serves for three years.
Requirements: Willingness and ability to make the commitment.
Restrictions: None. Any Al-Anon member can be District Institutions Chairperson.

Group Records Chairperson

Receives Group Records information from the Area Group Records Coordinator and dispenses that information to the groups at the district meetings. Also maintains a current mailing list of all of the group representatives and district officers. Sends out district meeting reminder notices. The Group Records Chairperson serves for three years.
Requirements: Willingness and ability to make the commitment.
Restrictions: None. Any Al-Anon member can be District Group Records Chairperson.

Literature Distribution Center Chairperson (LDC)

Receives LDC information from the Area LDC Coordinator and dispenses that information to the groups at the district meetings. Also orders and maintains a stock of literature at our local LDC to be available for groups to purchase. Sells literature to the groups at the monthly district meetings. The LDC Chairperson serves for three years.
Requirements: Willingness and ability to make the commitment.
Restrictions: None. Any Al-Anon member can be District LDC Chairperson.

District Service Positions – continued

Newsletter Chairperson

Receives Newsletter information from the Area Newsletter Coordinator and dispenses that information to the groups at the district meetings. Also compiles the district's monthly newsletter and brings it to the district meetings each month.

The Newsletter Chairperson serves for three years.

Requirements: Willingness and ability to make the commitment.

Restrictions: None. Any Al-Anon member can be District Newsletter Chairperson.

Public Information Chairperson (PI)

Receives PI information from the Area PI Coordinator and dispenses that information to the groups at the district meetings. Also helps to coordinate any PI projects in the district, such as sending out letters to the media to let them know what we are about and also distributing our Public Service Announcements to radio and television stations.

The PI Chairperson serves for three years.

Requirements: Willingness and ability to make the commitment.

Restrictions: None. Any Al-Anon member can be District PI Chairperson.

Where and When Chairperson

Coordinates with District 189 and the Information Service Office to maintain a complete, correct and up to date list of all meetings in Broward County. Prints and brings new Where and When lists to the district meeting each month.

The Where and When Chairperson serves for three years.

Requirements: Willingness and ability to make the commitment.

Restrictions: None. Any Al-Anon member can be District Where and When Chairperson

Workshop Chairperson

Arranges to provide a 15 minute service related workshop at the district meeting.

The Workshop Chairperson serves for three years.

Requirements: Willingness and ability to make the commitment.

Restrictions: None. Any Al-Anon member can be District Workshop Chairperson.

Hospitality Chairperson

Coordinates the purchase of coffee and donuts or cookies for the district meeting and arranges for someone to arrive a little early to set up. Also notifies the DR when they need to pass the basket for money for hospitality and maintains it.

The Hospitality Chairperson serves for three years.

Requirements: Willingness and ability to make the commitment.

Restrictions: None. Any Al-Anon member can be District Hospitality Chairperson.