

# **Florida South (Area 10)**

## **FREQUENTLY ASKED QUESTIONS WHEN PANELS CHANGE**

### **What is a Thought Force?**

A committee established to brainstorm ideas, do research, and develop strategies on a topic. They are the “*thinkers*” and they make recommendations to the Area. (Refer to Groups at Work section of the AI-Anon/Alateen Service Manual.)

### **What is a Task Force?**

A committee established to work on a specific task or activity. Sometimes they take recommendations from a Thought Force. They are the “*doers*” and they complete the task and present it to the Area. (Refer to Groups at Work section of the AI-Anon/Alateen Service Manual.)

### **How are Thought/Task Forces and Committees Formed?**

The Area Chairperson can appoint or ask for a volunteer to chair the Force/Committee. The Chair generally puts together a committee of 3-7 members; this can be done by the Chair or they may ask the Area Chairperson to solicit members for the Force/Committee. Once a committee is formed, new members are not added to the committee unless the Chair has had several members step down. At this point, the Chair would probably be in contact with the Area Chairperson to ask for assistance.

### **What do I need to know about our Area website ([www.southfloridaal-anon.org](http://www.southfloridaal-anon.org))?**

Reports from previous panels are on the website. Passwords for password-protected documents will be given to Incoming Panel members.

### **What do I need to know about our [afgfls.com](http://afgfls.com) email addresses & passwords?**

- a) Email addresses were created for Officers & Coordinators to use and pass on to the next Panel.
- b) The Outgoing Delegate (Immediate Past Delegate) retains their email address forever.
- c) Area Chairperson and Web Coordinator have ability to reset passwords, when needed.
- d) Incoming Web Coordinator works with Outgoing Web Coordinator to create a new email address for the Incoming Delegate.
- e) On December 31<sup>st</sup>, the Outgoing Web Coordinator resets all passwords.  
**Note:** Resetting the password has no effect on the contents of the account.
- f) On January 1<sup>st</sup>, Incoming Officers, Coordinators, & Immediate Past Delegate/AAPP create new passwords for their email accounts.

### **What happens on January 1st?**

- Area Donation address changes to location near Incoming Treasurer.
- AAPP mailing address changes to Immediate Past Delegate’s or the appointed AAPP.

### **What happens at the first Winter AWSC Meeting?**

- Committee Appointments for Area Alateen Safety Committee and Area Alateen Appeal Committee are done by Area Chairperson.
- Suggested AFG Florida South (Area 10) documents for Panel Members to receive are on the Area Website and in the Policy & Procedure “Book.”

### **What happens at every Winter AWSC Meeting?**

The Board of Directors will give an oral and written report on corporate actions taken on behalf of AFG FL S Area 10, Inc. since the last meeting.

### **Does the Area Treasurer pay Panel expenses of a newly-appointed/elected Coordinator/Officer at the Area Meeting at which they were appointed/elected?**

No. They will be eligible for reimbursement at the next regular Area Meeting, unless they were contacted ahead of time by the Area Chairperson to perform the duties of the appointed/elected position.