

Area 10 Group Records Procedure for an Electronic Group Transfer from the GEA to Florida South

Group Name _____

WSO ID # _____ Area 10 District: _____ Date of Request: _____

COMPLETION OF THIS AREA PROCEDURE/CHECKLIST IS DEEMED TO BE AREA 10 APPROVAL

Action	Completed By	Date Completed & Initials of Person Completing
1. The Area Group Records Coordinator and Area 10 Delegate receive notification from the WSO that a GEA group wants to transfer to Florida South, Area 10.	WSO	
2. The Area Group Records Coordinator informs the group that it must comply with the service requirements and procedures of the geographic district for which it identifies and those of Area 10 Florida South, and assigns the group to the District with which the group wishes to identify.	Area Group Records Coordinator	
3. The Area Group Records Coordinator communicates status to Delegate.	Area Group Records Coordinator	
4. The Area Delegate "approves" or "denies" transfer request from the WSO.	Area Delegate	
5. The Area Group Records Coordinator notifies District Group Records Chair, DR (and AISL) of electronic group joining their District.	Area Group Records Coordinator	
6. The Area Groups Records Coordinator is notified by WSO AFG Records of the Area transfer to Florida South via the Weekly Change Log Email.	WSO AFG Group Records	
7. The Area Group Records Coordinator sends the electronic group's registration form to the Area Web Coordinator.	Area Group Records Coordinator	
8. The Area Web Coordinator lists the electronic group on Florida South Area 10 website.	Area Web Coordinator	
9. Electronic meeting information is displayed on the WSO website (www.al-anon.org) under "Meetings" and "Find an Al-Anon Meeting" (along with physical meetings) at the WSO website.	WSO AFG Group Records	

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Assembly Approved 10/24/2024, motion # 9 Pen & Ink Revision 12/7/2024 (completion date added)
WSO approval N/A